

## South East Cornwall Community Area Partnership

**Action Notes**

<b>Meeting:</b>	South East Cornwall Community Area Partnership including Annual General Meeting
<b>Date &amp; time:</b>	Monday 23 June 2025 (6.30pm-8.55pm)
<b>Location:</b>	St Germans Eliot Hall
<b>Attendance &amp; apologies:</b>	See attendance list attached

Item	Notes
1.	<b>Health &amp; Safety Announcement</b> Catherine Thomson, Community Link Officer outlined the Health & Safety procedures.
2.	<b>Introduction and Welcome</b> The Community Link Officer welcomed all present. As it was the first meeting following the Council elections, Cornwall Council members were invited to introduce themselves.
3.	<b>Declarations of Interest</b> There were no declarations of interest.
4.	<b>Public Participation</b> There were no questions from members of the public.
5.	<b>Community Speedwatch</b> On behalf of the Community Speedwatch Manager for Plymouth, Cornwall and the Isles of Scilly, Cornwall Councillor Hilary Frank provided an update and insight into the scheme. Please see attached presentation ( <i>to follow</i> ).  For further information on how to join an existing group or how to set up a new group please visit; <a href="#">Community Speed Watch (CSW) - Devon and Cornwall Road Safety Team (Devon &amp; Cornwall Police)</a>  <b>ACTION (CT):</b> Catherine to contact the Community Speedwatch Manager for a list of any existing speedwatch groups operating in the South East Cornwall CAP.
6.	<b>Devon and Cornwall Police Update</b> Please see attached update from Sector Inspector Ned Bowie.
	<i>A 5 minute comfort break was held before the start of the AGM.</i>
7.	<b>Annual General Meeting</b>  <b>Election of Chair and Vice-Chair</b>

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Three nominations were received for Chair – Councillor Adrian Cole (Menheniot Parish Council), Cornwall Councillor Jane Pascoe (Liskeard South & Dobwalls) and Councillor Martin Worth (Landulph Parish Council). Each Councillor was invited to speak. Upon voting, it was proposed by Cornwall Councillor Hilary Frank, seconded by Councillor Tracy Kitto and AGREED that **Cornwall Councillor Jane Pascoe** be re-elected as Chair of the Community Area Partnership for the Annual General Meeting and 2025/26.

Three nominations were received for Vice-Chair – Councillor Adrian Cole (Menheniot Parish Council), Cornwall Councillor Sean Smith (St Cleer & Menheniot) and Councillor Martin Worth (Landulph Parish Council). Each Councillor was invited to speak. Upon voting, it was proposed by Councillor Gary Davis, seconded by Cornwall Councillor Rob Parsonage and AGREED that **Councillor Martin Worth** be elected as Vice-Chair of the Community Area Partnership for the Annual General Meeting and 2025/26.

The CAP congratulated Councillors Pascoe and Worth on their election.

### **Appointment of Working Groups**

#### **Area Highways Scheme**

A proposal for 2025/26 is being developed and the Council will update CAPs on this as soon as possible.

#### **CAP Funding Panel**

The CAP AGREED the membership of the Funding Panel:

- Councillor Rachel Bullock (Saltash Town Council)
- Councillor Gary Davis (Torpoint Town Council)
- Cornwall Councillor Kate Ewert (Rame Peninsula & St Germans)
- Councillor David Heard (Lanreath Parish Council)
- Cornwall Councillor Sean Smith (St Cleer & Menheniot)
- Councillor Christina Whitty (Liskeard Town Council)

It was agreed that the appointment of working groups would be discussed under item 9 following consideration of the CAP priorities.

#### **Appointment/Invitation of Co-opted Members**

The CAP AGREED to re-appoint its co-opted members for 2025/26:

- Chair, Safe38
- Chair, South East Cornwall Tourism Association (SECTA)

#### **Calendar of Meetings**

The CAP AGREED the proposed calendar of meetings for 2025/26:

- Tuesday 7 October 2025 (online)

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	<ul style="list-style-type: none"> <li>• Tuesday 6 January 2026 (online)</li> <li>• Tuesday 7 April 2026 (in person)</li> </ul> <p><b>Community Area Partnership: Terms of Reference</b> The Terms of Reference previously circulated with the agenda were noted.</p>
8.	<p><b>Action Notes (4 March 2025)</b> The notes of the last meeting were agreed as a correct record.</p> <p><b>ACTION (CT):</b> Min no 11 - Addiction Support – Item to be carried forward to a future CAP meeting.</p>
9.	<p><b>Review the CAP's Community Priorities</b></p> <p><b>(1) 'Know Your Area' Presentation</b> The Community Link Officer provided a brief overview of the evidence base for the CAP area, including key statistics and feedback from the Residents' Survey. Please see attached presentation.</p> <p>It was highlighted that respondents living in the South East Cornwall CAP had expressed higher levels of satisfaction than the Cornwall figures across the vast majority of questions. It also ranked the highest in response to:</p> <ul style="list-style-type: none"> <li>• Belong to, or feel part of community</li> <li>• Agreement that people in the local area care and support those considered the most vulnerable member of the community</li> <li>• Agreement that people in the local area pull together to improve the local area</li> </ul> <p><b>(2) Community Priority Action Plan Presentation</b> The Community Link Officer provided a brief summary (attached) of progress on the action plan and review of the CAP priorities:</p> <ul style="list-style-type: none"> <li>• Transport and connectivity</li> <li>• Economy and housing</li> <li>• Environment and climate change</li> <li>• Health &amp; deprivation</li> </ul> <p><b>(3) Review of CAP Priorities</b> The CAP AGREED to include <b>Children &amp; Young People</b> to explore engagement with young people to ensure their voice is heard and represented at CAP meetings.</p> <p><b>Appointment of Working Groups</b> The CAP AGREED:</p> <ul style="list-style-type: none"> <li>• To merge the <b>Transport, Connectivity &amp; Accessibility and Economic Development</b> working groups. <b>ACTION (CT):</b> Glenn Caplin, Strategic Director</li> </ul>

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	<p>for Growth, Plymouth City Council to be invited to the next CAP meeting to discuss cross border collaboration to explore potential opportunities.</p> <ul style="list-style-type: none"> <li>• To continue the existing <b>Health &amp; Wellbeing</b> working group (joint working with Tamar to Moor CAP).</li> <li>• To establish a focus/task and finish group for <b>Children &amp; Young People</b>, the findings of which will be considered at the next CAP meeting.</li> </ul> <p>The CAP also AGREED:</p> <ul style="list-style-type: none"> <li>• To continue the existing <b>Climate Change &amp; Nature Recovery Network</b> (open network).</li> <li>• To establish a new networking group for <b>Community Engagement</b> to recognise the demographic deficit, potential barriers and possible solutions.</li> </ul> <p><b>(4) Membership of working groups</b></p> <p>The CAP AGREED membership of the working groups:</p> <p><b>Transport, Connectivity &amp; Accessibility and Economic Development</b></p> <ul style="list-style-type: none"> <li>• Cllr Richard Bickford (Saltash Town Council)</li> <li>• Cornwall Councillor Jim Candy (Looe West, Pelynt, Lansallos and Lanteglos)</li> <li>• Cllr Adrian Cole (Menheniot Parish Council)</li> <li>• Cllr Gary Davis (Torpoint Town Council)</li> <li>• Cllr Sean Jackson (Dobwalls Parish Council)</li> <li>• Cornwall Councillor Keith Johnson (Saltash Tamar)</li> <li>• Cllr Steve Miller (Saltash Town Council)</li> </ul> <p><i>The Chair and Vice Chair will also be invited to the meetings of this working group.</i></p> <p><b>Health &amp; Wellbeing (joint working with Tamar to Moor CAP)</b></p> <ul style="list-style-type: none"> <li>• Cornwall Councillor Kevin Grey (Liskeard Central)</li> <li>• Cllr Julia Peggs (Saltash Town Council)</li> </ul> <p><b>Children &amp; Young People task/finish group</b></p> <ul style="list-style-type: none"> <li>• Cornwall Councillor Hilary Frank (Saltash Essa)</li> <li>• Cllr Tracey Price (St Germans Parish Council)</li> </ul> <p><b>ACTION (ALL):</b> The CAP was asked to notify the Community Link Officer of any other representatives who wished to join the working groups.</p> <p>It was noted that the Climate Change &amp; Nature Recovery and Community Engagement groups were open networks for any representatives who wished to attend.</p>
<b>10.</b>	<b>Town and Parish Councils</b>

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	<p>SheviocK - Impassable footpath along the A374 from Polbathic to Trerulefoot. Requires cutting, clearing of overgrown trees/hedgerows and scraping back of the tarmac path underneath the vegetation. <b>ACTION (CT):</b> Catherine to follow up.</p> <p>Antony – The parish is still awaiting the roll out of high-speed broadband and requested an update. <b>ACTION (CT):</b> Catherine to provide the parish with a contact at Wildanet.</p> <p>Highways issues - <b>ACTION (CT):</b> Catherine was asked to invite the Highways Manager to the next CAP Meeting. The CAP would be asked to submit any questions in advance.</p>
<b>11.</b>	<p><b>Next meeting date:</b></p> <ul style="list-style-type: none"> <li>• Tuesday 7 October 2025 (online)</li> </ul>

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**South East Cornwall Community Area Partnership AGM**  
**Attendance List: 23 June 2025**

Representatives	Record of Attendance
<b>Cornwall Councillors</b>	
Kevin Grey (Liskeard Central)	Present
Jim Gale (Lynher)	Present
Kate Ewert (Rame Peninsula & St Germans)	Apologies received
Jim Candy (Looe West, Pelynt, Lansallos & Lanteglos)	Apologies received
Hilary Frank (Saltash Essa)	Present
Keith Johnson (Saltash Tamar)	Present
Sarah Preece (Lostwithiel & Lanreath)	Apologies received
Jane Pascoe (Liskeard South & Dobwalls)	Present
Sean Smith (St Cleer & Menheniot)	Present
Rob Parsonage (Torpoint)	Present
Mark Gibbons (Looe East & Deviock)	Present
Paul Cador (Saltash Trematon & Landrake)	Apologies received
<b>Town &amp; Parish Councils</b> ( <i>Town &amp; Parish Councils are in the process of appointing their single named voting representatives to the CAPs; where these have been confirmed by the Clerk, these are shown below</i> )	
Antony Parish Council: Councillor Peter Bulmer (named representative)	Present
Botus Fleming Parish Council: Councillor Leeshia Walton (named representative) and Councillor John Robinson	Present
Deviock Parish Council: Councillor Mark Bloor (named representative) and Councillor Biddy Daniel	Present
Dobwalls Parish Council: Councillor Tracey Kitto (named representative)	Present
Duloe Parish Council	Not present
Landrake-with-St Erney Parish Council: Councillor Rosemary Savery (named representative)	Present
Landulph Parish Council: Councillor Martin Worth and Councillor Clare Tagg	Present
Lanreath Parish Council: Councillor David Heard (named representative)	Present
Lanteglos-by-Fowey Parish Council	Not present
Liskeard Town Council: Councillor Christina Whitty (named representative)	Present
Looe Town Council: Sam White (Clerk). Apologies received from Councillor James Lundy (named representative)	Present
Maker with Rame Parish Council: Apologies received from Councillor Lin Stewart-Birch (named representative)	Apologies received
Menheniot Parish Council: Councillor Adrian Cole (named representative) and John Hesketh (Clerk)	Present
Millbrook Parish Council: Councillor Dale Moorey (named representative)	Present
Morval Parish Council	Not present
Pelynt Parish Council	Not present
Polperro Community Council: Apologies received from Councillor Rebecca Taper (named representative)	Apologies received
Quethiock Parish Council: Apologies received from Councillor John Blatchford (named representative)	Apologies received
Saltash Town Council: Councillor Rachel Bullock (named representative), Councillor Brian Stoyel and Councillor Steve Miller	Present
Sheviock Parish Council: Councillor Paul Stone	Present

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St Cleer Parish Council: Apologies received from Councillor Raymond Pearce	Apologies received
St Germans Parish Council: Councillor Alan Hodge (named representative) and Councillor Tracey Price	Present
St John Parish Council	Not present
St Keyne & Trewidland Parish Council: Councillor Sarah Whiting (named representative) and John Hesketh (Clerk)	Present
St Martin-by-Looe Parish Council: Councillor Barbara Reynolds and Councillor Roberta Powley	Present
St Neot Parish Council: Apologies received from Councillor Thomas Thrussell	Apologies received
St Pinnock Parish Council: Councillor Jeanette Simmonds	Present
Torpoint Town Council: Councillor Gary Davis (named representative)	Present
Warleggan Parish Meeting	Not present
<b>Representatives of other organisations present at this meeting</b>	
Devon & Cornwall Police: Sector Inspector Ned Bowie	
Safe38: James Millidge	
<b>Members of the public</b>	
1 member of the public was present.	
<b>Community Area Partnership officer team</b>	
Catherine Thomson (Community Link Officer, Cornwall Council)	Present
Lisa Grigg (Community Support Assistant, Cornwall Council)	Present
Louise Wood (Cornwall Council Leadership Team Representative/Service Director – Planning & Housing, Cornwall Council)	Present